Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**TARAKESWAR DEGREE COLLEGE**
Name of the head of the Institution	**Dr. Amal Kanta Hati**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**03212276269**
Mobile no.	**9433357752**
Registered Email	**info@tarakeswardegreecollege.org**
Alternate Email	**principal.amal@gmail.com**
Address	**Tarakeswar Degree College**
City/Town	**Tarakeswar, Hooghly**
State/UT	**West Bengal**
Pincode	**712410**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Semi-urban**
Financial Status	**Self financed and grant-in-aid**
Name of the IQAC co-ordinator/Director	**Dr. Arundhati Moulik (Ray)**
Phone no/Alternate Phone no.	**03212276269**
Mobile no.	**9830860990**
Registered Email	**iqac@tarakeswardegreecollege.org**
Alternate Email	**arundhati_moulik@yahoo.co.in**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://www.tarakeswardegreecollege.org/res/aqar/3tdc_aqar_format_2017-18%20(1).pdf

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.tarakeswardegreecollege.org/res/academic_calender18-19.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	**B**	**2.43**	**2015**	**03-Mar-2015**	**02-Mar-2020**

6. Date of Establishment of IQAC	**15-Oct-2007**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Regular Meeting of IQAC	**16-Jul-2018** **1**	**14**

Regular Meeting of IQAC	14-Aug-2018 1	21
Regular Meeting of IQAC	10-Dec-2018 1	15
Regular Meeting of IQAC	25-Jun-2019 1	22
Workshop on CBCS	05-Jul-2018 1	43
Meetings with the departments to review departmental activities	10-Dec-2018 1	10
Induction meeting with Newly Admitted Students	17-Jul-2018 1	1427
Two Day Lecture Session on Basic Principles of Chemistry, Dept of Chemistry	31-Jan-2019 2	150
Seminar on Women Empowerment	20-Mar-2019 1	90
Workshop on new process of NAAC	25-Jun-2019 1	40
[View File](#)		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Faculty	MRP	UGC	2018 365	62356
Institution	Building Construction	State Govt	2018 365	2400000
Chemistry Department	Seminar	Indian Academy Of Science	2018 2	127500
[View File](#)				

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	**5**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**

Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Encouraged the faculty to take part in faculty development Programmes like –RC/OP/STC and also to publish research papers and to be engaged with research activities to improve their quality.

IQAC has organised various workshops, seminars, gender sensitization & Environment related Programmes for students, teaching and non teaching staff of the college. Career counselling & Placement Programmes for the students also organised.

Feedback from Students & parents were collected with the questionnaire prepared by IQAC and analysed the response.

Academic Performance Appraisal System for the teaching Staff.

Conducted quality meetings with the departments, teaching and non teaching staff and created a whatsapp group of teaching & non teaching staff of the institution to communicate important information, notices.

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To create whatsapp group of teaching & non teaching staff to share information	**whatsapp group created**
To establish ICC Cell	**Cell was established**
To take a step towards Social responsibility	**Winter cloth distributed among the poor of nearby area.**
To filling up vacant teaching and non teaching Post	**Requisition for teaching post is given to college service commission & for non teaching post process is going on**
IQAC will organise Seminar/ workshop on gender sensitization, environmental issues, value education	**National seminar was organised by the department of chemistry, IQAC organised workshop on NAAC & CBCS, seminar on value education, Gender sensitization programme organised through Women cell & NSS.**
Purchase of new books and journals in the library	**Number of library books has increased.**

Infrastructural development initiative should be taken by the grant received from state Govt, RUSA	New land purchased for further Infrastructural development. Construction is going on by using State Govt grant. No Grant from RUSA is received in this session.
To strengthen Student mentoring system, Placement activity	Career counselling cell under the supervision of IQAC organised counselling placement programmes. Students were recruited through on campus job interviews. System of Mentoring students regularised.
[View File](#)	

14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
Governing Body	27-Jan-2021

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No

16. Whether institutional data submitted to AISHE:	Yes

Year of Submission	2019

Date of Submission	07-Mar-2019

17. Does the Institution have Management Information System ?	Yes

If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	• College uses a college Management software(CAMS) in the office which maintains all information/database regarding student's admission, enrolment, information of teaching and nonteaching staff and college accounts is systematically maintained. • Admission in UG courses is done online. After admission registration, form fill up for examination, fee collection process are also done through online mechanism. Students have personal user ID password to login to the system. • E tendering through Government Portal. • Salary is paid through HRMS. • College Library management software KOHA is used for library service and various information. • Information relating to all institutional aspects is available

in the college website. • Digital Notice board to display notice. • Email and SMS service subscribed for delivering urgent information to the students, employee and other stakeholders of the college. • All teaching and non teaching staffs are connected through a Whatsapp group.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

At the time of admission students are given prospectus which contains all information about faculty, CBCS system and facilities available for the students. An Induction meeting is also held with the newly admitted students to make them aware of the curriculum, delivery mechanism, examination system. As an affiliated college of Burdwan University, the college prepares an tentative academic calendar in accordance with the academic calendar prescribed by the university. Academic calendar is uploaded to the college website. IQAC ensures the conduct of activities stipulated in the academic calendar. College follows the specific curriculum set by the university. At the beginning of the academic session every department conducts departmental meeting. Class and syllabus are distributed among the teachers. Each department prepare an Academic Plan for the year and semester. Head of the departments review departmental activities- like syllabus completion, tutorial& remedial classes, PPT class etc in the execution meeting & recorded. Routine committee prepares the structure of the master routine& circulates it to the departments. Honours departments of arts, science and commerce make arrangement for honours classes in this routine. Teachers prepare their lectures according to their allotted syllabus and allotted class in the routine. Principal regularly Supervises about the classes – whether classes are being held according to the schedule or not. Teachers uses various techniques of teaching except regular chalk duster method—Inter active method of teaching, Teaching using LCD Projector, Laptop, PPT, use of GIS software , Model, charts Maps , Seminar presentation by the students, Distribution of class notes and web addresses of specific topic. Field visit, survey and educational tour, Industrial visit carried out by some departments- Geography, Bengali, History, BBA. Projects are given on some topic related to the syllabus. Special lectures by reputed resource persons are arranged, Class tests, aptitude tests are also conducted by some departments to improve the quality of the students. Most of the departments publish their wall magazine, arrange for quiz, debate competition among the departmental students. Labs of science departments, Geography lab and computer labs are well equipped and well organized. Tutorial classes and remedial classes for weaker students are taken regularly and documented. We have a rich central library with open access to the honours students. Most of the honours departments have their own departmental library.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
AC Servicing	0	01/08/2018	365	Employabil ity	Skill development

Health Management	0	01/08/2018	120	Employability	Skill development
Modern office Management	0	01/08/2018	365	Employability	Skill development
Communicative English	0	01/08/2018	180	Employability	Skill development

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	0	Nill
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BBA	BBA Honors	01/07/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	146	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
AC Servicing	01/08/2018	19
Health Management	01/08/2018	59
Modern office Management	01/08/2018	49
Communicative English	01/08/2018	19
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Dept- Geography-An Analytical Study on the Physio-cultural Environment of Bhedaghat, Jabalpur, MP	25
BA	Dept- Geography field Visit to Hauli (Socio-Economic Survey)	6
BA	Dept- History - Heritage in and around Tarakeswar	51
BA	Dept of Bengali-Visit	25

		at Chatna & Susunia	
BBA	Internship		15
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Nill
Employers	Nill
Alumni	Nill
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Feed back is obtained from Students and parents. IQAC prepared a questionnaire which covers various aspects of the college like- administration, academics, campus, infrastructural facilities, extension work. Feed back is taken from the student of part III at the time of form fill up for final examination .The feedbacks are taken in 5point scale having value ranges from Excellent to Bad. On the basis of grades received, the percentage of various aspects are calculated. Strengths and weakness highlighted in the feedback are discussed in IQAC meeting and results of feedback communicated to respective departments / committees for required measures. IQAC also analyze Parents feedback form. Advice and proposal received from the parents to improve the quality of the institution are refer to GB and respective committees.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	BA General	1200	3426	974
BA	Bengali Honors	73	1753	58
BA	English Honors	73	666	55
BA	History Honors	73	485	63
BA	Geography Honors	33	747	24
BA	Philosophy Honors	52	542	33
BA	Sanskrit Honors	31	1251	20
BA	Sociology Honors	73	847	51
BA	Music Honors	33	229	15

BSc	BSc General	97	298	15
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	4224	Nill	88	Nill	Nill

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
88	30	5	15	1	3
		View File of ICT Tools and resources			
		View File of E-resources and techniques used			

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes. College has student mentoring system. The full-time teachers of the college have been engaged as mentors of each class, specially in honors departments. Each student is attached to a particular faculty as mentor who regularly meet with the mentee students, look after his/her academic and psychological wellbeing and also monitor class attendance and performance The mentors maintain the biographic details of each individual mentee including educational background and socio-economic status.. For general classes, where number of student is huge more than one mentor have been assigned. Mentors held meeting with the mentees in batch and also in one-to one. Mentors also provide primary psychological counselling to those who need them and refer them for more professional counselling, if required.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
4224	88	1:48

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
26	22	4	Nill	19

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Arundhati Moulik Ray	Associate Professor	PhD

2018	Indira Samaddar	Lecturer	PhD
2018	Dola Pal	Lecturer	PhD
2018	Jyotirmoy Mazumder	Lecturer	PhD
2019	Manik Mandal	Assistant Professor	PhD
2019	Zargis Hossain	Assistant Professor	ANO (Associate NCC Officer)
2018	Madhurima Khamru	Lecturer	NET /UGC JRF Rank 57

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	COSH	3rd year	21/04/2018	16/07/2018
BCom	ACYH	3rd year	21/04/2018	16/07/2018
BA	SOCH	3rd year	21/04/2018	16/07/2018
BA	MUCH	3rd year	21/04/2018	16/07/2018
BA	SNSH	3rd year	21/04/2018	16/07/2018
BA	GEOH	3rd year	21/04/2018	16/07/2018
BA	PHIH	3rd year	21/04/2018	16/07/2018
BA	HISH	3rd year	21/04/2018	16/07/2018
BA	ENGH	3rd year	21/04/2018	16/07/2018
BA	BNGH	3rd year	21/04/2018	16/07/2018

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

For yearly academic system departments takes class tests, Final test examination. Some honors departments take aptitude tests at the beginning of the session to assess the students. After the introduction of CBCS method departments has introduced in place of traditional examination methods evaluations through viva, Projects, student's seminar. Quiz debate, extempore etc. also organized by some honors departments to access their student's progress. For general students method of assessment is mainly Project and objective type Questionnaire.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Yes. Academic calendar is prepared by the college under the active supervision of IQAC at the beginning of the academic session in accordance the academic calendar published by the university. Academic calendar is uploaded in the college website for the access of all stakeholders. Academic calendar incorporates tentative dates of important events -college test examinations, internal examination, Sports cultural activities, departmental meetings, NSS

activities etc. Academic calendar distributed among the students, all teaching non-teaching staff of the college. A list of holidays is also prepared attached to the academic calendar.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.tarakeswardegreecollege.org/pages/information/iqar_naac_contents/learningoutcome.php

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BNGH	BA	Bengali Honors	58	48	82.75
ENGH	BA	English Honors	60	48	80
HISH	BA	History Honors	46	36	78.3
PHIH	BA	Philosophy Honors	21	12	57.1
SOCH	BA	Sociology Honors	32	23	71.9
SNSH	BA	Sanskrit Hons	43	30	69.8
MUCH	BA	Music Hons	16	7	43.8
GEOH	BA	Geography Hons	26	20	76.9
ACYH	BCom	Accountancy Honors	41	22	53.65
COSH	BSc	Computer Science Honors	13	1	7.69

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://www.tarakeswardegreecollege.org/res/Student%20Satisfaction%20Survey.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding	Total grant	Amount received

		agency	sanctioned	during the year
Major Projects	**0**	**0**	**0**	**0**
Minor Projects	**730**	**UGC**	**180000**	**45000**
Minor Projects	**730**	**UGC**	**300000**	**9700**
Interdiscipli nary Projects	**0**	**0**	**0**	**0**
Industry sponsored Projects	**0**	**0**	**0**	**0**
Projects sponsored by the University	**0**	**0**	**0**	**0**
Students Research Projects (Other than compulsory by the University)	**0**	**0**	**0**	**0**
International Projects	**0**	**0**	**0**	**0**
Any Other (Specify)	**0**	**0**	**0**	**0**

View File

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Bio-computation and Bio- informatics	**Computer Science**	**12/10/2018**

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NILL	**NILL**	**NILL**	**Nill**	**NILL**

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NILL	**NILL**	**NILL**	**NILL**	**NILL**	**Nill**

View File

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	**0**	**0**

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)	
Name of the Department	Number of PhD's Awarded
NILL	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	English	1	0
National	Music	1	0
National	Physical Education	1	0
International	Commerce	1	5.97
International	English	1	4.23
International	English	1	0
International	Geography	1	5.75
International	Geography	1	2.17
International	Geography	1	5.75
International	Economics	1	2.17
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Sociology	1
Philosophy	1
Economics	1
English	3
Music	2
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
0	0	0	Nill	0	0	Nill
View File						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
0	0	0	Nill	Nill	Nill	0
View File						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	9	39	6	6
Presented papers	9	5	Nill	Nill
Resource persons	1	Nill	1	Nill

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Rally on AIDS Day	NSS, Red Ribbon Club	3	60
Distribution of Winter Cloth to the Poor	NSS, IQAC	20	30
Two day Workshop on Taikondo Karate	NSS	3	100
Lecture on 'Mental Health and Hygiene' (specially for girl student)	NSS	3	35
Silent Procession by the teaching, non teaching staff and Students to pay tribute to the martyrs of Pulwama	NSS, NCC, IQAC	35	50
Program on Health and Hygiene under Swachh Bharat Mission	IQAC, Women cell, NSS	18	195
Special Camp of NSS Units	NSS	3	100
Yoga Day	NCC, NSS	4	49
Thalassemia Awareness Rally	NSS	3	42
Plantation Programme	NSS, NCC	4	45

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited

NILL	NILL	NILL	Nill

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Swachh Bharat Mission	S.B Devi charity, Women Cell, NSS	Health and Hygiene	18	195
Swachh Bharat Mission	NSS	Campus cleaning	3	20
Gender sensitizing Programme	Women Cell	Seminar on Women Empowerment	15	75
Gender sensitizing Programme	NSS	Lecture on 'Mental Health and Hygiene' (specially for girl student)	3	35
AIDS Day	NSS, Red Ribbon club	Rally on AIDS	3	60

View File

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NILL	NILL	NILL	0

View File

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Internship of BBA Students	Summer Internship	Diara Co-operative Samiti Limited	01/07/2018	31/08/2018	1
Internship of BBA Students	Summer Internship	Panchagram Co-operative Samiti Limited	01/07/2018	31/08/2018	1
Internship of BBA Students	Summer Internship	Burdwan Central Co-operative Bank Limited	01/07/2018	31/08/2018	3

Internship of BBA Students	Summer Internship	Hooghly District Central Co-operative Bank Limited	01/07/2018	31/08/2018	1
Internship of BBA Students	Summer Internship	Central Bank of India	01/07/2018	31/08/2018	4
Internship of BBA Students	Summer Internship	LIC of India	01/07/2018	31/08/2018	1
Internship of BBA Students	Summer Internship	Bank of India	01/07/2018	31/08/2018	4

View File

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NILL	Nill	NILL	Nill

View File

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
11413000	5159209

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Newly Added
Class rooms	Newly Added
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
Seminar halls with ICT facilities	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added

View File

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation

KOHA	Fully	3.14.06	2014

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	22597	2997538	589	204881	23186	3202419
e-Books	Nill	Nill	Nill	Nill	Nill	Nill
Journals	18	16000	5	4385	23	20385
Library Automation	1	Nill	Nill	Nill	1	Nill
e-Journals	Nill	Nill	Nill	Nill	Nill	Nill
Digital Database	Nill	Nill	Nill	Nill	Nill	Nill
CD & Video	Nill	Nill	Nill	Nill	Nill	Nill

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
0	0	0	Nill

View File

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	95	45	1	2	0	18	21	100	10
Added	1	0	0	2	0	0	0	0	0
Total	96	45	1	4	0	18	21	100	10

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NILL	Nill

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
724000	268863	11413000	488894

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Tarakeswar Degree College is a prominent college in rural area of Hooghly district of West Bengal. It has more than 4000 students reading in Arts, Science, Commerce stream and in BBA. Its Infrastructure is spread over 3.69 acres of land comprising 4 buildings. 31 departments are running among which 23 are arts departments, 6 science, commerce and BBA departments. College has ample sports facilities with a football ground, Gymnasium and an indoor sports complex. Separate canteen facilities for students are there. Campus is green also maintained is a medicinal plant garden. Among the Science departments Chemistry, Physics, Zoology, Botany have 5 labs, department of computer Sc, commerce and geography have computer labs. Honors departments have separate departmental room with desktop, internet connection projector and almost all departments have their departmental Laptops. College fully utilises its available rooms for teaching learning purpose. College follows some particular procedures and policies for maintaining Physical, academic and support facilities. Laboratory - • Laboratories of Science and Geography Departments maintain their stock register for chemical, sample and equipment. • Computer labs of Computer Sc department, department of commerce and geography are under Supervision of HODs. AMC is there to take care of any problem regarding hardware. • Maintenance of lab apparatus is done by the company. • Separate procedure for chemical waste and e waste. IT infrastructures - IT infrastructures like computers in office and departmental rooms, projectors, copier machines, CCTV are under AMC. Software in college Cash and accounts section and library is maintained through companies appointed for this. College network system is managed by Net Com. College website is maintained by SUV Pals Infotech. Girish Broadband Service maintains broadband connection. LIBRARY • Central Library maintains record of total number of books, journals. Stock verification is done at regular intervals. • Library keeps a log-book of daily library users. • Open access for honors students. • Library uses KOHA software. Lending of books by students is maintained through software. Library clearance is compulsory for the students before final examination. • Pest control measures are taken. • Regular cleaning and periodical deep cleaning is done. • Departments submit list of new books required to the library, after approval from the authority it is sent for purchase. Renovation of buildings, whenever needed is done by the funds received from State Government, RUSA for this purpose. Furnitures are marked, records kept and if required repaired engaging carpenter. OTHER FACILITIES • College maintains water Purifier machines through its vendor. • Regular maintenance of generator is done by Technocon Services. • Cleanliness of the toilets is supervised by the Sachh Bharat committee. • Greenery is maintained by a gardener. NSS and biodiversity club maintain Medicinal Plant garden. • College canteen is run by a self-help group. POLICY Requisition is received from concerned department/ staff for any problem related to repair or maintenance. Then it is discussed in the concerned committee like purchase committee, finance committee. After the decision work is done accordingly.

https://www.tarakeswardegreecollege.org/res/Procedndpolicies.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	College Aid fund, T.C. Fund	51	66050
Financial Support from Other Sources			
a) National	Non-Govt (Jindal Scholarship), State Govt. and Central Govt. Schemes	2973	25824800
b)International	NILL	Nill	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Communicative English	01/08/2018	19	Language lab of the college
Yoga - A way of healthy living	21/06/2019	60	Yoga Trainer appointed by the college
Mentoring of 1st Year Honors Students	01/08/2018	422	Done by the faculty as mentor
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	Career oriented Workshop by Career Launcher for Govt. Job	Nill	88	Nill	Nill
2019	Reliance Jio	Nill	21	Nill	7
2019	Reliance Retail	Nill	146	Nill	Nill
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal

2	2	10

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of stduents placed	Name of organizations visited	Number of students participated	Number of stduents placed
Reliance Jio	21	7	NILL	Nill	Nill

View File

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	30	BA HONS, BSc Hons, B.Com Hons, BBA	History, English, Bengali, Sociology, Geography, Philosophy, Music, Sanskrit, Commerce	BU, RBU, CA Institute	MA, MSc, M.Com, MBA, CA

View File

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1
Civil Services	1
Any Other	4
Any Other	6

View File

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual Cultural Programme (Social)	Institutional	300
Saraswati Puja	Institutional	100
Annual Sports	Institutional	150
Independence Day	Institutional	55
Republic Day	Institutional	55
Fresher's Welcome	Institutional	1427
National Youth Day	Institutional	50
Rabindra Jayanti	Institutional	52

Yoga Day	Institutional	49
Poster competition for new voters	Block level	18

View File

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	1st Position in Gymnastics at National open Meet	National	1	Nill	AP17-509	Sumana Santra
2018	Women volleyball champion in Inter college competition of BU	National	1	Nill	Team Event	Women volleyball Team
2018	Men volleyball champion in Inter college competition of BU	National	1	Nill	Team Event	Men volleyball Team
2018	Women Athletics champion in Inter college competition of BU	National	1	Nill	Team Event	Women Athletics Team

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students union elect one member as Secretary from the elected representatives. Student Secretary is a member of GB and IQAC and takes part in decision making process. Student's union members are there in admission committee, cultural committee. Students' Union of the college pursues several activities such as College Sports and Games, Freshers' Welcome - function to welcome new admitted students, Saraswati Puja, Annual cultural Programme etc. and also helps to conduct programmes initiated by NSS and college administration. As per the directives of Higher Education Department, Government of West Bengal, election of student's council in colleges are postponed due to some reason. In this circumstance, the college has given charge to a faculty for managing the fund. Under his supervision a student body perform their activities.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

YES. We have a registered Alumni Association. It is registered under the certificate of Registration of Societies West Bengal Act. We have our alumnus working as academicians, Govt employees. They also work in Banking services, sales and marketing industries. Large percentage of Alumni are self employed or engaged in agriculture. The association holds two executive committee meetings on an average every year.

5.4.2 – No. of enrolled Alumni:

100

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Two Meetings.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Decentralization Decentralization of administrative work is practiced in the institution. Different sub committees are formed to decentralize the work of the administration. Important statutory committees like finance committee, purchase committee are formed in GB with the representatives from all stakeholders. Principal in consultation with teachers' council formed other sub committees e.g. Routine committee, admission committee, Pension Service book committee, career counselling cell, Cultural committee, research and publication committee, Grievance Redressal cell, Library committee to coordinate different academic extension activities, Student welfare activity related policies. IQAC, Anti ragging cell, ICC are formed by the guideline of UGC. IQAC Plays an important role for Academic and Administrative improvement of the college. Heads of the Departments are responsible for departmental activities. They prepare class schedules, distribute syllabus among the teachers and monitor academic and other activities of the department. Examination subcommittee is formed to conduct internal and university examinations and upload internal marks in the university portal. Participative Management As teaching, non teaching staff and Students participate are there in GB and statutory committees they are allowed to express their views in different issues to improve the infrastructure, facilities and the academic standard of the College and thereby participate in the management of the College.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Our college is affiliated to university of Burdwan and there is a

	prescribed curriculum of the university for each programme. College strictly follows the curriculum set by the university. Some of our Faculty actively engaged in curriculum restructuring as a member of BOS. Teachers also participate in Syllabus related workshops, whenever organized to enrich themselves.
Teaching and Learning	• For academic progression of the students remedial classes are conducted. • Technology enabled teaching learning Process is practiced in the college. Besides black board, LCD Projectors, Smart boards, Maps Charts are used regularly for teaching. • Invited talks and seminars on various relevant topics are organized by the departments. • Educational tours, field work done by Geography department, History Bengali Departments. • Students seminars are organized by the departments.
Examination and Evaluation	• College held yearly test Examination for the Yearly curriculum and for CBCS two internal Examinations were conducted for each semester. • Class tests and tutorial classes are held regularly by the departments in order to assess student's knowledge and skills. • The faculties act in various capacities as invigilators, examiners and reviewers in university examinations. The senior faculties act as Chairman in university examination.
Research and Development	Faculty members of the institution are intensely engaged with research work. 5 teachers were awarded with PhD from different universities in this academic session. Institution extends its hand by rendering infrastructure for research work. Faculty members publish research papers in UGC notified, peer reviewed journals. They have also published books as solo authors, edited books and published articles in the edited books. One minor project funded by UGC is going on.
Library, ICT and Physical Infrastructure / Instrumentation	• College library is fully automated. • Honors departments maintain Departmental library. • Office is automated. • The college has 15 ICT enabled classroom, one smart class room, 3 computer labs, 1 computer centre for the faculty. • Provision for free Wi-Fi facility in the campus. •

	Physical Infrastructure has been improved remarkably. • New land has been purchased for further expansion. • ATM facility in the campus for Student Staff.
Human Resource Management	• The human resource of the college is managed in a free and democratic manner. The college's aim is to make optimum use of the available human resources. • Teachers are allotted classes and duties as per the University norms, Government regulation and UGC directives. • Faculty and staffs are encouraged to participate in self-development programmes and in Refresher Orientation, short term courses. • Administration supports faculty, staffs and students with necessary technical aid to optimize their work. • Providing duty leave to the teachers for attending seminars, symposia, workshops and invited lectures and study leave for advanced study/research. • Teachers and Non-teaching staffs are generally granted casual leave, earned leave, medical leave, child care leave and leave on duty. • Maintenance of Grievance Redressal Cell, Anti-Ragging cell, Sexual Harassment Committee (ICC), Women Cell.
Industry Interaction / Collaboration	All departments do not have industry interaction. However, departments of commerce and B.B.A. conducts industrial visits at state level.
Admission of Students	• Admission of the students is done completely online on the basis of merit. • Separate support Service tab in the college website for admission. • Reservation is strictly followed as per state govt rule.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	E-tendering for development projects.
Administration	• SMS service to convey important massages to all stakeholders through software. • Whatsapp group for all teaching, non teaching staff of the college. • Notices of institutional activities, student related notices tender notices are published on website. • Digital display of notice for all stakeholders. • Online feedback is taken from the student.

Finance and Accounts	• Office and accounts sections are fully computerized. • Maintenance of the college accounts through CAMS. • Salary from Govt. through HRMS portal. • Financial transactions are partially done online. • Payment to Govt. sector done through PFMS.
Student Admission and Support	• Online admission including online payment system of fees. • Maintaining students admission, enrolment database through software.
Examination	• Notices related to registration, form fill up of examinations are posted and updated in College website. • Internal marks for CBCS are uploaded to the University Portal online.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Nill	Nill	Nill	Nill
View File				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	CBCS	Orientation on CBCS	06/07/2018	06/07/2018	35	8
2019	New Accreditation Process of NAAC	New Accreditation Process of NAAC	25/06/2019	25/06/2019	30	10
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
7 day NSS Training Course	1	10/05/2019	16/05/2019	7

Pre Commissioned Course (NCC)	1	26/11/2018	23/02/2019	90
Staff Training Programme	1	20/05/2018	31/07/2018	14
STC on Research Methodology	1	26/06/2018	05/07/2018	10
STC	2	03/06/2019	09/06/2019	7
Summer School	1	06/09/2018	27/09/2018	21
Refresher Course	1	05/02/2019	25/02/2019	21
Refresher Course	1	30/11/2018	20/12/2018	21
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	17	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Group insurance, Staff Credit Co-Operative Society, Accidental Benefit Schemes. CCL Provident fund. Staff co operative.	Group insurance, Staff Credit Co-Operative Society, Accidental Benefit Schemes, Staff Welfare Fund, CCL and Puja Bonus, Provident fund staff co operative.	Students' Health Home, Accidental Benefit Schemes, Student aid fund, Free Studentship, Government Scholarships, Students Endowment Scheme. Concession for rail bus.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institute has separate Finance Purchase committee and annual budget allocation. Institution conducts internal and external financial audits regularly. External audit is done by the auditor approved by the Department of Higher Education, Government of West Bengal. For the session 2017-18 2018-19, auditor G Basu Associate was appointed to audit the books of accounts and other relevant documents of the college. Internal auditor is appointed by the college to oversee and check all the monetary transactions and books of accounts as directed by the Governing Body and Finance Purchase Sub Committee.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NILL	0	NILL
View File		

6.4.3 – Total corpus fund generated
3735125.00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Yes	IQAC
Administrative	No	Nill	Yes	GB

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

There is no formal Parent-Teacher Association in the college. However most of the departments arrange meetings with the parents from time to time to acknowledge them of the students' academic progress and discuss various students-related issues. The IQAC, however, feels the need to form a regular Parent-Teacher Association which will work for the development of the college.

6.5.3 – Development programmes for support staff (at least three)

Orientation on CBCS. Workshop on new Accreditation system of NAAC. Computer Training.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

• Construction of new building by RUSA grant. • New teachers are recruited in some vacant posts. • Renovation of Botany and zoology laboratories. • Introduced Add on Courses.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Seminar on CBCS	05/07/2018	05/07/2018	05/07/2018	43
2019	Seminar on Women Empowerment	20/03/2019	20/03/2019	20/03/2019	90
2019	Career Counselling Workshop	18/03/2019	18/03/2019	18/03/2019	88
2019	Seminar on Value Education Workshop	17/05/2019	17/05/2019	17/05/2019	50
2019	Two Day Lecture Session on	31/01/2019	31/01/2019	01/02/2019	150

2019	Workshop on New Process of NAAC	25/06/2019	25/06/2019	25/06/2019	40

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Seminar on Women Empowerment	20/03/2019	20/03/2019	70	20
Two Day workshop on Taikondo & Karate	26/03/2019	27/03/2019	55	45
Mental Health and Hygiene (specially for girl students)	28/03/2019	28/03/2019	35	Nill
One day workshop on 'Health and Hygiene'	30/04/2019	30/04/2019	63	150

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
1. Poster campaigning against use of Plastic, wastage of water, use of tobacco. 2. Green drive taken by planting trees, maintaining existing Medicinal Plant garden. 3. Installation of LED lamp in the library building. 4. celebration of World Environment Day on 5th June.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	4
Provision for lift	No	Nill
Ramp/Rails	Yes	4
Braille Software/facilities	No	Nill
Rest Rooms	No	Nill
Scribes for examination	No	Nill
Special skill development for	No	Nill

	differently abled students						
Any other similar facility			No			Nill	

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	Nill	1	01/12/2018	1	Rally in Tarakeswar town to create Consciousness on AIDS	Health	60
2019	Nill	1	18/03/2019	7	Special camp in the adopted village	Health, Environment and Gender	100
2018	Nill	1	03/10/2018	1	Swachhta pakwara-cleaning drive	Cleanliness	20
2018	Nill	1	05/01/2019	1	Distribution of winter cloths blanket to the poor	Community service	50

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NILL	Nill	NILL

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Celebration of Teacher's Day	06/09/2018	06/09/2018	100
Observance of republic Day	26/01/2019	26/01/2019	55
Observance of Independance Day	15/08/2018	15/08/2018	55

Observation of world AIDS Day	01/12/2018	01/12/2018	60
Celebration of youth day	12/01/2019	12/01/2019	50
Observation of international Mother Language Day	21/02/2019	21/02/2019	77
Celebration of Rabindra Jayanti	17/05/2019	17/05/2019	52
Seminar on value education	17/05/2019	17/05/2019	50
Yoga Day	21/06/2019	21/06/2019	60

[View File](#)

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1) Maintenance of Medicinal Plant garden. 2) Tree plantation throughout the campus garden. 3) Use of organic fertilizer in the garden - Using kitchen and garden waste for making compost. 4) Separate chamber for chemical laboratory waste. 5) Use of LED lamps in the library. 6) Seminars are organized to spread consciousness towards Environment. 7) Declared the campus plastic and tobacco free. 8) Cut down the use of paper in the office. 9) Regular cleaning drive conducted by the NSS units.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1.Environmental Awareness Title - our campus Green Campus Goal - to maintain environmental balance of the campus and the surroundings Context - To create awareness about the environment among the student and local people. Practice - Our college campus is eco- friendly. It is surrounded with trees, ponds and football ground. College garden is maintained by a support staff specifically appointed for this job. A medicinal garden is maintained by the NSS and biodiversity club. Although the campus has sufficient greenery new saplings are planted regularly through plantation programme. NSS, NCC and bio diversity club through their activities tries to create awareness about the environment. NSS initiates cleaning drive regularly. To maintain Eco friendly environment in the campus the administration took some steps - The campus is declared Tobacco Free Campus has announced Plastic Free Zone Organic Fertilizer is used in the garden Less wastage of water and electricity Use of LED camp in the library building Separate policy for e waste and chemical waste. 2. Extension Activities Title - Help the Society as you can Goal - to create awareness among the student as well as among the local people about various social and health issues. Context - to be a part of the society and work for the wellbeing of the locality. Practice - College is working for the wellbeing of the locality through the activities of NSS units and NCC. Three NSS units of the college organise various activities through which the institution delivers its social responsibility towards the community at large. NSS units have adopted three villages in the adjacent area and various programmes are conducted on the issues relevant for those locality. They organise awareness programmes on Thalassemia. Thalassemia detection camp is organised regularly as a large no of thalassemia patients are reported in the locality. Awareness seminar rally on AIDS in the town are also organised. NSS and NCC units are also taking important roles in making the campus green. With the help of biodiversity club they plant saplings in the campus, maintain medicinal plant garden, helps the administration to make the campus plastic free. Anti tobacco mission have been

also adopted by the NSS. They campaign against wastage of water, electricity through posters in the campus. Volunteers of NSS NCC observe Republic D ay and Independence Day, Yoga Day. At the time of Srabani mela (a local month long religious festival when thousands of devotees visit Tarakeswar), NSS helps local government administration in the management of facilities and traffic. Programme for distribution of winter clothes to the needy people of the locality was initiated by NSS with the help of IQAC.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://www.tarakeswardegreecollege.org/res/BestPractices21.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Tarakeswar Degree College is one of the most important educational institutions in rural Hooghly district of West Bengal. Its students Scattered around 20 Km radius of the college. As it is an agriculture base area, most of our students come from agricultural background and some of them are first generation learner. As an educational institution our vision is to impart education to all section of the society. After more than 70 years of independence women are still lagging behind. Our institution wants to take part to change this situation. We are proud to announce that 60 of our students are girl students. Institution has taken steps towards gender equity. Women staffs are in a position to actively take part in decision making. Women cell organise programme on gender sensitization to spread awareness about the gender issues. We have separate common room and toilets for the girl students and staff. Institute has established ICC and vivid security arrangement for the safety and security of the girl students. NSS organises self defence training for the student. Our college is very convenient to access. It is well connected through rail and road. Campus is clean and eco- friendly. Faculty members and office staff are cordial and sincere in their job. We have variety in subjects offered. So the demand for taking admission in this college is very high. Besides that our college is known for its extension activity. Our NCC and NSS are engaged with various awareness activities, swachchhata abhijan. They celebrate Republic day, Independence day, Yoga day, Environment day and thus helping the institution in spreading value and ethics in the society. NCC cades of our college regularly join different camps in all over India and recruited in army, Police. Our students excel in sports. They own Prizes in university level. Our Women and Men team in volleyball are champion in inter-college competition. In Athletics also women team is champion. Some of our students are state level players. Our institution is renowned for its cordial environment. There is a harmony between all the stakeholders of the college Every stakeholders of our institution work together for academic and cultural development.

Provide the weblink of the institution

https://www.tarakeswardegreecollege.org/index.php

8.Future Plans of Actions for Next Academic Year

• Installation of Solar Panels for alternative power source. • Installation of napkin vending destroying machine. • Measures to be taken to fulfil vacant teaching and non-teaching Posts. • To Start some new Add-On Courses. • Physical verification of college library Stock. • Enhancement of infrastructural facilities - establish new classrooms for smooth running of classes, cycle sheds.